

Law Firm Overhead Calculation Model *All fillable fields are framed in bold



Weight Association

Template	ROLES		FTE'S	ASSIGNED WEIGHTS	WEIGHT ASSOCIATED TO ROLE
	Role 1		FTE Count 1	x Weight 1	= Full Weight Role 1
	Role 2		FTE Count 2	x Weight 2	= Full Weight Role 2
	Role 3		FTE Count 3	x Weight 3	= Full Weight Role 3
			<i>FTE Summary</i>		
Example	ROLES		FTE'S	ASSIGNED WEIGHTS	WEIGHT ASSOCIATED TO ROLE
				x	=
				x	=
				x	=

Overhead by Role

Template	WEIGHT ASSOCIATED TO ROLE		% APPLIED TO ROLE	OVERHEAD TO ALLOCATE	OVERHEAD ASSIGNED TO ROLE		
	Full Weight Role 1 / Weight Total	=	Share Role 1	x	Total Expenses - (Secretarial and Timekeeper Salaries and Benefits)	=	Overhead Assigned to Role 1
	Full Weight Role 2 / Weight Total	=	Share Role 2	x		=	Overhead Assigned to Role 2
	Full Weight Role 3 / Weight Total	=	Share Role 3	x		=	Overhead Assigned to Role 3
	<i>Weight Total</i>						
Example	WEIGHT ASSOCIATED TO ROLE		APPLIED TO ROLE	OVERHEAD TO ALLOCATE	OVERHEAD ASSIGNED TO ROLE		
		/	=		x	=	
		/	=		x	=	
		/	=		x	=	

Overhead by Individual

Template	OVERHEAD ASSIGNED TO ROLE	INDIVIDUAL OVERHEAD % TO BE ALLOCATED		INDIVIDUAL OVERHEAD % TO BE ALLOCATED	
	Overhead assigned to role 1 x	Individual A FTE /	FTE Count Role 1 =	Individual A Overhead % =	Overhead Assigned to Individual A in Role 1
	Overhead assigned to role 2 x	Individual B FTE /	FTE Count Role 2 =	Individual B Overhead % =	Overhead Assigned to Individual B in Role 2
	Overhead assigned to role 3 x	Individual C FTE /	FTE Count Role 3 =	Individual C Overhead % =	Overhead Assigned to Individual C in Role 3
Example	OVERHEAD ASSIGNED TO ROLE	INDIVIDUAL OVERHEAD % TO BE ALLOCATED		INDIVIDUAL OVERHEAD % TO BE ALLOCATED	
		x	/	=	=
		x	/	=	=
		x	/	=	=