PRACTICE MANAGEMENT SOFTWARE FOR LAW FIRMS

FEATURES & BENEFITS

PerformLaw
Do Law Firm Management Right!

FEATURES

Case/Matter Management
Includes matter dashboards, ability to link emails, documents, tasks and lists for project management, calendar events/ reminders to matters, workflows to automate case work

Calendar & Task Management
Includes two-way calendar sync with an email program, color coded calendar entries, deadline calculators, task and calendar event workflows, task templates and assignments

Timekeeping/Billing
Time and expense tracking, in-app timers for desktop and mobile, customizable invoices, batch billing

Document Management
Gives the ability to manage, index, share and integrate documents related to client and firm matters, document version control

Document Assembly & Automation
Includes template & form creation for legal documents

Firm and Trust Accounting
Pre-billing and billing, check printing, expenses and accounts payable, general ledger, journal entries, reconciliations and financial reporting
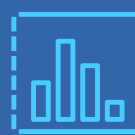
Contact Management/ CRM
Collection of current contact and client information that can be accessed and updated firmwide to use for business development, email campaigns, intake forms

Reports and Analytics
Captures firm's operational data to show in financial/ accounting reports, productivity reports, client reports and custom reports

Client Portal
Secured digital location for clients to share documents, invoices, online payments

BENEFITS

+ Less physical space needed
+ Improved client service
+ Reduction of time-wasting manual tasks

+ Better communication and collaboration
+ Fewer missed deadlines

+ More accurate billing
+ Increased collections
+ Quicker collections

+ Increased efficiency
+ Diminished redundancy

+ Accuracy increased
+ Time saved

+ Prevents bigger problems
+ Saves time

+ Improved business development and marketing efforts
+ Higher closing rates for new business

+ Ability to compare with benchmark values
+ Facilitates data-driven decision making

+ Secure platform
+ Enhances client service

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